

**Rome-Floyd Historic Preservation Commission Agenda**

**Location:** City Hall Sam King Room and Zoom

**Date:** Wednesday, January 19, 2022

**Time:** 2:30 PM

**CALL TO ORDER**

**Convened:** 2:30 p.m. by Dunay

**Election of Chair and Vice Chair** - Clonts was nominated to be Chair, Townsend was nominated as vice chair. Clonts was elected as chair with 6-0 vote. Townsend was elected as vice chair with 6-0. Motion carries.

**Determination of Quorum** (4 of 7 needed)

P – Present A – Absent Z – Zoom	<u>MEMBER</u>	<u>Notes</u>		<u>STAFF</u>
P	Paula Blalock		P	<u>John Hawkins</u> - City Atty
P	David Clonts	Chair	Zoom	Brittany Griffin – HP Planning Dept
P	Beth Dunay		P	James Martin – Bldg Official
P	Chris Davidson		A	Art Newell – Dir Planning Dept
P	Jake Hager		P	Kayla Schaaf - Planner
P	Mandy Maloney		P	Meredith Ulmer – Asst City Mgr
A	Brandi Townsend	Vice Chair	P	Brice Wood – Sr Planner – Planning Dept
			P	Doug Walker -

Public (from sign-in sheet):

Will Penson

**Welcome and Introduction of Visitors**

Chair Clonts welcomed the public to the meeting and requested that all visitors sign in.

**Agenda and last months minutes were approved by common consent.**

**CITY OF ROME CERTIFICATE OF APPROPRIATENESS APPLICATIONS:**

**COA –793-22: 520 Broad Street**

The proposal on the COA Application is to replace the transom window on the front facade. The existing transom window is made of small glass panels held together with lead framing. The transom window frame has deteriorated and allowed water damage inside the building to wood and drywall. The proposed replacement is a double pane frosted glass transom window.

Chair Clonts opened the public hearing.

Planner Kayla Schaaf presented the facts and the application to the Commission and the public.

In Favor: Will Penson spoke in favor of the application.

Against: No one spoke in opposition

Staff recommended denial.

Denial of the application will result in replication of the existing window, to the best of the owner's ability. However, staff has concerns about how the small panels within the window frame will hold up during repairs. Therefore, replication of the window is recommended with in kind and quality materials to match the existing window.

Chair Clonts closed the public hearing and opened it up for Commission comments.

The committee discussed amongst each other. Maloney mentioned an awning to protect the window. Clonts discussed reinforcement options and the possibility of placing a pane of glass over the existing window to preserve and keep water out.

**Maloney made a motion to either repair the window or preserve the window in glass to prevent further water damage. Blalock seconded. Motion carried 6-0.**

	<u>MEMBER</u>		<u>MEMBER</u>
	<b>M</b> – Motion <b>S</b> – Second		<b>F</b> – For <b>A</b> – Against <b>AB</b> – Abstained
<b>S</b>	Paula Blalock	<b>F</b>	Jake Hager
<b>F</b>	David Clonts	<b>M</b>	Mandy Maloney
<b>F</b>	Beth Dunay	absent	Brandi Townsend
<b>F</b>	Chris Davidson		

**OLD BUSINESS:** Griffin presented old business to the committee via Zoom.

1. Approval of minutes from **December 2021**
2. First Draft of the Between the Rivers updated Survey and History Report.
3. North Rome Historic District – East of Broad: Calhoun/Kingston, West of Broad: Cothransboro/Blossom Hill. \$30,000 budgeted by City for consultant hiring.
4. January 27<sup>th</sup> Event – 11:30 at the Clocktower. Flyer attached. Budget: \$900 – This includes a 5-piece brass band, Top and tail costume rental, invitation printing, cocoa catering, and cupcakes.
5. Intern, Sydney Pledger – 2022 Education Campaign, Budget: \$1,014.50
6. Annual Planning event date to be scheduled for early February. Lunch to be provided; need at least 2 hours.

**ADJOURNMENT:**

Motion to adjourn by Clonts. Second by Hager. Motion carried unanimously. The meeting adjourned at 3:05pm.

Next Public meeting of the Historic Preservation Commission: The next regular monthly meeting will be: Wednesday, **February 16, 2022**, at 2:30pm, in the Sam King Room located in City Hall, at 607 Broad Street.